

# All staff webinar – COVID-19 Update

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# The Y's 6 COVIDSafe Commitments

In order to be COVIDSafe at all Y facilities, we are committed to:

## Temperature Scanning

Temperature scanning will occur at all Y facilities. Staff, visitors and patrons will be scanned upon entry.

## Social Distancing Requirements

A distance of 1.5m between people throughout our facilities and programs. All spaces have been measured and 4m<sup>2</sup> capacity restrictions are in place for all facilities and spaces. Staff, visitors and patrons will be counted as they enter and exit facilities. Removal of seats and equipment has occurred to ensure social distancing.

## Signage and Instruction

Throughout each facility you will find signage and instructions on how staff and customers can be COVIDSafe. Hygiene signage and floor, seat and bench stickers have been installed to assist with distancing.

## Increased Hygiene and Cleaning

Each facility has hand sanitiser stations at entry/exit, in high touch point areas and areas of high traffic. Cleaning has been increased with regular touch point cleans, 24 hour facility cleans and ready for decontamination cleans in the event of a confirmed case of COVID-19

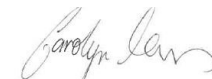
## Training for Staff

All staff have been trained in the COVID Safety training provided by the Health department. Staff have also undergone Y Victoria training and signed a commitment to being COVIDSafe. Role-specific training has also been completed to ensure all programs the Y offers within our facilities are COVIDSafe

## Process for a Confirmed Case

In the event of a confirmed case of COVID-19 the Y has an 8 step confirmed case flowchart. This flowchart ensures isolation, reporting, tracing and cleaning occurs before an area or facility can reopen. Everyone who enters our facilities will have their details recorded to assist with case tracing.

*Our commitment to community safety – Carolyn Morris YMCA Victoria CEO*



Carolyn Morris  
CEO, YMCA Victoria

# COVIDSafe facility and area capacity

EXAMPLE

An example of how a facility will record its social distancing requirements for specific spaces based on current Government restriction limits:

[Facility Name] – Social Distance Capacity per Room / Area – 4m2				
Room / Area	Total area mass in m2	Total people capacity	Government limits	Open/Closed
Reception / Foyer	80	20	N/A	Open
Fitness Room (Gym)	164	41	N/A	Closed
Group Fitness Room 1	126	31	N/A	Closed
Group Fitness Room 2	88	22	N/A	Closed
Change Room Poolside	76	19	Toilets only	Open
Change Room Fitness centre	32	8	N/A	Closed
Sauna	6	1	N/A	Closed
Indoor Pool Hall	1500	312	20	Open

# [Facility name] - Aquatics

EXAMPLE

## Lap Swimming

- Maximum of 20 lap swimmers per pool.
- Where possible one lane per swimmer. A maximum of three swimmers per lane
- Lap swimmers are required to book a lane through online booking system.
- Lap swimmers are required to change away from facility and not to use change rooms or showers.
- A buffer period of 15 minutes between each session will be in place to assist with changeover and manage restricted capacity.

## Swimming Lessons

## Spas and Saunas

## Waterslides and inflatables

## Warm Water Pool

## COVIDSafe Aquatics

- Due to current COVID-19 Government restrictions this service is currently closed.

## Outdoor Pool

- Maximum of 20 lap swimmers per pool.
- Where possible one lane per swimmer. A maximum of 3 swimmers per lane
- Lap swimmers are required to book a lane through online booking system.
- Lap swimmers are required to change away from facility and not to use change rooms or showers.
- A buffer period of 15 minutes between each session will be in place to assist with changeover and manage restricted capacity.

# CovidSafe Facility Implementation Sign-Off

[Facility name] has a maximum capacity of number patrons and agrees to the following conditions:

Implementation Action	Details	Date	Manager Sign
COVID-19 Re-Opening Checklist INX Log	Facility has logged the INX COVID-19 Re-Opening checklist		
COVIDsafe Plan	Facility has completed this COVIDSafe Plan		
Sector Risk assessment	Manager has read and understood sector specific COVID-19 Risk assessment and applied control measures		<b>EXAMPLE</b>
Sector Prestart Covid-19 Checklist	Sector Specific COVID-19 Reopening checklist has been completed and recommended safety measures implemented		
Sector Prestart Health & Safety Checklist	Sector Specific Reopening Health & Safety Checklist		
Clean Facility	A deep clean of facility has been completed prior to opening		
COVIDSafe Training	All staff have completed COVIDSafe training requirements		
COVIDSafe Declaration	All staff have completed and digitally signed the COVIDSafe Declaration		

**Manager Name:**

**Agreed and Signed:**

**Facility Opening Approval By:**

**Date:**

